



DRUG DEMAND REDUCTION PROGRAM
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
105 SOUTH HANSELL STREET
MAXWELL AIR FORCE BASE, ALABAMA 36112-6332



11 January 2005

MEMORANDUM FOR CHARTER NUMBER 800 SERIES COMMANDERS

FROM: NHQ/LMPR

SUBJECT: FY 2005 Free Membership For At-Risk Youth

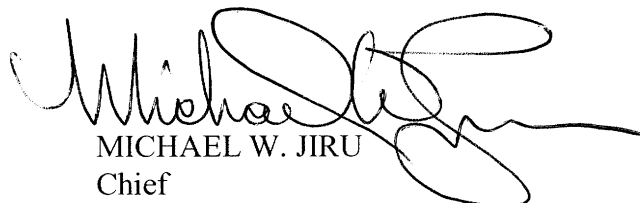
For Fiscal Year 2004, the National Executive Committee voted to waive national, regional, and wing dues to allow free CAP memberships for needy students in the CAP 800 series chartered School Programs. This resulted in 437 free memberships offered to at-risk schoolchildren. Maj. Gen. Dwight Wheless has approved continuing this program for Fiscal Year 2005 in support of CAP's goal of exposing at-risk youth to CAP's character development, citizenship, and aerospace careers programs.

MER, NER, SER, SWR commanders have agreed, in concert with AZ, NM, TX, FL, SC, and PA wing commanders, to waive region and wing dues to support this program.

What does that mean to you? If you are an 800 series chartered School Program, and have not taken advantage of this offer yet, you still can.

First, determine if the potential CAP applicant is enrolled in the free lunch program. Have the applicant fill out the membership application just like any other cadet applicant. If your wing commander has not yet signed up to waive their dues portion of the membership cost, please obtain their approval. Next, create a transmittal letter (see attached draft) and send the applications to NHQ DDR office. Please check with the Wing to see if you need to coordinate the package through them. We will review the applications and walk them through the membership enrollment process. In order to keep the processing delays to a minimum, please ensure that all requested information on the application is filled out properly and all signatures are obtained.

If you should have any questions, please contact the NHQ DDR office. Jan Hoffman, 334-953-8562 or I, 334-953-4237 via phone or email to ddr@cap.gov.


MICHAEL W. JIRU
Chief

1 Atch
CAP SP Draft Free Membership Transmittal Letter

UNIT/GROUP/WING LETTERHEAD

Date

Civil Air Patrol
National Headquarters/LMPR
105 S. Hansell Street
Maxwell AFB, AL 36112

Attached is/are applications for cadet membership under the CAP Free Membership program.

I certify that the application(s) is/are for cadets who qualify for the free school lunch program and that the wing and region commanders have agreed to waive dues for this category of cadet as well.

Your signature block

of attachments:

Last name, first name of 1st application

Last name, first name of 2nd application, if necessary

Last name, first name of 3rd application, if necessary

Etc.

NOTE: All applications for free membership must be sent to the DDR office (LMPR), not Membership Services.